



FREE BONUS

Seasonal Prep Checklist

Four short lists that prevent the most common seasonal guest complaints. Tick them off a few weeks before each season starts.

Spring

- ☐ Deep-clean windows, screens and outdoor furniture
- ☐ Service AC before the first hot week; replace filters
- ☐ Check outdoor lights, house numbers and lockbox visibility
- ☐ Refresh the local guide: seasonal openings, markets, events
- ☐ Inspect for pests and seal gaps around doors
- ☐ Swap heavy throws for light blankets
- ☐ _____

Fall

- ☐ Clean gutters and check the roof after storms
- ☐ Service the furnace; test CO and smoke detectors
- ☐ Add extra blankets and a cozy-night kit (games, cocoa)
- ☐ Update check-in notes for darker evenings (porch light timer)
- ☐ Winterize outdoor hoses and furniture covers
- ☐ Review next year's pricing and minimum stays
- ☐ _____

Summer

- ☐ Add beach / pool towels and a sunscreen basket
- ☐ Test fans and AC remotes; add spare batteries
- ☐ Post quiet hours and pool/hot-tub rules where guests see them
- ☐ Increase trash pickup or add a bin note for busy weeks
- ☐ Restock bug spray, citronella and first-aid supplies
- ☐ Check grill: propane level, brush, cleaning instructions
- ☐ _____

Winter

- ☐ Stock ice melt and a snow shovel by the door
- ☐ Set the thermostat minimum between stays (pipes!)
- ☐ Send a 'winter arrival' message: roads, parking, plowing
- ☐ Check the fireplace/stove instructions and screen
- ☐ Leave a spare flashlight and storm instructions
- ☐ Deep-clean upholstery and rotate mattresses
- ☐ _____

Tip: add each list to your calendar 3 weeks before the season with a reminder to your cleaner or co-host.